**Go/No-Go Decision Matrix Document for ECP**

Anne-Marie Fiore, Ed.D.

## **Major Risks for Go-Live**

Table 2.1 Major Risks for Go-Live

|  |  |  |
| --- | --- | --- |
| **Questions** | **Response**Yes/No | **Proceed with Go-Live?** Yes/No/Yes (per app)Note:Choose **Yes (per app)** if you think you can proceed with certain apps but not all. |
| 1. If you go live, is there a risk of losing data?
 | No | Yes |
| 1. If you go live, is there a risk of losing functionality?
 | No | Yes |

**Issues during Go-Live Process**

Table 2.2 Issues during Go-Live Process

|  |  |  |
| --- | --- | --- |
| **Questions** | **Response**Yes/No | **Proceed with Go-Live?** Yes/No/Yes (per app)Note:Choose **Yes (per app)** if you think you can proceed with certain apps but not all. |
| 1. Can we proceed with some of the apps only?
 | Yes | Yes (per app) |
| 1. Do we need to revert to a previous state?
 | No | Yes |
| 1. Can we keep working as before until problems are solved?
 | Yes | Yes |
| 1. Do we need to recreate documents, ensuring that no business transactions (e.g., orders, payments) will be duplicated?
 | No | Yes |
| 1. Will we face issues such as losing track of our material stock?
 | No | Yes |

**Go-Live Readiness**

Table 2.3 Go-Live Readiness

|  |  |  |
| --- | --- | --- |
| **Questions** | **Response**Yes/No | **Proceed with Go-Live?** Yes/No/Yes (per app)Note:Choose **Yes (per app)** if you think you can proceed with certain apps but not all. |
| 1. Are end-users trained?
 | Yes | Yes |
| 1. Does support team know how to handle incidents or requests for change?
 | Yes | Yes |
| 1. Do we have monitoring/incident management/change management tools in place?
 | Yes | Yes |